

Davčni manager (m/ž/d) / Tax Manager (m/f/d)

Job ID
REQ-10043324
Mar 18, 2025
Slovenia

Summary

#LI-Hybrid ALI

Iščemo predano, proaktivno, v podrobnosti in reševanje izzivov usmerjeno osebo, ki bo del davčne ekipe v Novartis v Sloveniji.

Kot Davčni manager boste odgovorni za vodenje davčnih zadev. Vaša vloga bo ključna pri zagotavljanju skladnosti s slovensko in mednarodno davčno zakonodajo ter vzpostavljenimi notranjimi procesi in pri davčnem svetovanju družbi pri poslovnih predlogih in projektih. Sodelovali boste z različnimi ekipami znotraj organizacije, zunanjimi svetovalci, pristojnimi davčnimi organi in drugimi deležniki.

Če radi delate v mednarodnem okolju in bi bili del dinamičnega vzdušja, se veselimo vaše prijave!

We are looking for you as a dedicated, proactive, detail-oriented and problem-solving support for our tax team at Novartis in Slovenia.

As a Tax Manager you will be responsible for managing the tax matters. Your role will be crucial in ensuring compliance with Slovenian and international tax legislation as well as established internal processes and in tax advising the company in various proposals and projects. You will work with various teams within the organization, external advisors, competent tax authorities and other stakeholders. If you enjoy working in an international environment and being part of a dynamic atmosphere, we look forward to receiving your application!

About the Role

JOB DESCRIPTION:

Vaše ključne odgovornosti:

- Zagotavljanje skladnosti z davčnimi zakoni in predpisi, vključno s spremljanjem in izvajanjem sprememb davčne zakonodaje
- Priprava in / ali pregled davčnih napovedi in pravočasna predložitve
- Davčno svetovanje v vsakodnevnih tekočih zadevah, vključevanje v različne projekte ter svetovanje glededavčnih strategij, tveganj in davčni optimizaciji
- Podpora pri davčnih revizijah ali drugih poizvedbah

- Izvajanje procesov po globalnih standardnih operativnih postopkih
- Priprava internih davčnih poročil
- Sodelovanje z različnimi ekipami znotraj organizacije ter zunanjimi davčnimi svetovalci in pravnimi službami

Vaš doprinos k delovnem mestu:

- Najmanj 5 let izkušenj v davčnem sektorju (svetovanje ali podobna vloga)
- Univerzitetna izobrazba iz ekonomije, prava ali sorodnega področja
- Poznavanje slovenske davčne zakonodaje in mednarodnih davčnih standardov
- Odlične komunikacijske, timske in sodelovalne spretnosti skupaj z močnimi analitičnimi veščinami in veščinami reševanja problemov
- Prilagodljivost spreminjajočim se prednostnim nalogam
- Tekoče znanje slovenskega in angleškega jezika
- Poznavanje programa SAP je prednost

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločen čas** s poskusno dobo **6 mesecev**. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Key Responsibilities:

- Ensuring compliance with tax laws and regulations including monitoring and implementation of changes in the tax legislation
- Preparation and/or review of tax returns and timely submission
- Tax advising in daily ongoing matters, involvement in different projects as well as advising on tax strategies, risks and tax optimization
- Support tax audits or other inquiries
- Execution of processes according to global standard operating procedures
- Preparation of internal tax reports
- Cooperation with various teams within the organization and external tax advisors and legal services

Essential Requirements:

- At least 5 years of experience in the tax sector (consulting or in a similar role)
- A university degree in economics, law, or a related field
- Knowledge of Slovenian tax legislation and international tax standards

- Excellent communication, teamwork and collaboration skills coupled with strong analytical and problem-solving skills
- Flexibility to adapt to changing priorities
- Fluency in Slovenian and English
- Knowledge of SAP is an advantage

We offer **permanent employment** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

Corporate

Location

Slovenia

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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