

IT Procurement Manager

Job ID
REQ-10046439
Mar 31, 2025
Czech Republic

Summary

The role of an IT Procurement Manager involves providing high-value procurement solutions to the business, supporting third-party vendor selection, vendor development, technology management, and performance measurement activities. The goal is to ensure best-in-class delivery of external services and products in the Data, Digital & IT Category, achieving year-on-year productivity improvements, cost savings, and process improvements in close collaboration with business & IT stakeholders

About the Role

Major accountabilities:

- To lead proactive sourcing projects, specification definition and demand management with a focus across domains.
- Planning, organizing and managing projects taking into account priorities, resources, budgets, issues and constraints to achieve desired results; defining clear project scope and objectives; utilizing software and tools to plan, track and report status.
- Executing the Source-to-Contract process including respective strategies, approaches and methods: Preparing and conducting fact-based negotiations. Adapting tactics from a broad portfolio of negotiation strategies to achieve results that support IT, business and Procurement objectives.
- Responsible to work with stakeholders to identify the most cost-effective ways to manage/influence demand to deliver business objectives
- Ensure the right balance between business needs and Novartis' strategy.
- Analyzing specifications for optimization. Linking specification to customer value, challenging specification confidently. Conveying messages clearly and convincing stakeholders.
- Achieving results by proactively building long-term, sustainable and effective relationships, understanding the stakeholder landscape and demonstrating intelligence across business structures and networks.

Minimum Requirements:

- > 5-10 years of experience in IT Procurement
- Strong project management and stakeholder management experience
- Internal And External Customer Needs Analysis & Satisfaction Studies.
- Root Cause Analysis And Problem-Solving.
- Vendor Management.

Languages :

- Excellent spoken and written English

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

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Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1

Hyderabad (Office), India

Functional Area

Procurement

Job Type

Full time

Employment Type

Regular

Shift Work

No

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