

# Senior Manager / Qualification & Sample Management

Job ID  
REQ-10047860  
Apr 24, 2025  
Austria

## Summary

As the operational manager of the Qualification & Sample Management Team, you foster collaboration and leadership by guiding the team in technical aspects, while managing associated capabilities and capacities. You drive strategic initiatives for qualification of state-of-the art analytical instruments and related software in a GMP setting and ensure regulatory compliance. Additionally, you support team members in their professional growth through mentoring, coaching, and providing opportunities for development.

## About the Role

### Your key responsibilities

- Lead and develop a team of highly motivated qualification and sample management experts
- Manage associated resources, capabilities and capacities to ensure optimal support of our late-phase Bx portfolio
- Establish and drive strategies for qualification of state-of-the art analytical instruments and related software under Good Manufacturing Practice (GMP) in alignment with our local and global stakeholders
- Continuous Improvement of sample management and shipment processes in a global organization including import and export of pharmaceutical material
- Ensure compliance with regulatory requirements, including GMP guidelines and industry best practices. Representing department in internal and external audits
- Perform GMP risk assessments & provide technical guidance for trouble shooting activities related to analytical equipment
- Train and develop team members to enhance their technical skills and ensure their professional growth. Recruit and develop team members as well as establish a culture of high performance and trust

### What you'll bring to the role

- Master's degree in biotechnology, biochemical engineering, biology, chemistry, biochemistry or similar with at least 4 years relevant industry experience or PhD in relevant field or equivalent and 2+ years of work experience within the pharmaceutical industry in a GMP regulated environment
- Good knowledge in analytical equipment qualification within GMP environment
- Solution-oriented mind-set with the ability to adopt to change and strong communication skills
- Ability to lead and inspire a team
- Proficiency in English (and German is beneficial)

### Desirable requirements

- Ability to work and lead (a cross-functional team) in a matrix setup
- Knowledge in SAP and LIMS application

#### Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

#### You'll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 64 023,54 /year (on a full-time basis). The actual salary will be higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies. We are open for part-time and job-sharing models and support flexible and remote working where possible.

#### Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive working environment and diverse teams, representative of the patients and communities we serve.

#### Adjustments for Applicants with Disabilities:

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to [disabilities.austria@novartis.com](mailto:disabilities.austria@novartis.com) and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

#### Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and

professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Universal Hierarchy Node

Location

Austria

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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