

# Medical Manager Multiple Sclerosis

Job ID  
REQ-10051006  
May 12, 2025  
Mexico

## Summary

Location: Mexico City, #LI-Hybrid

In line with overall product strategy, the Medical Advisor is responsible for supporting the design, implementation and execution of Medical Affairs plans for assigned Therapy Area, providing scientific information, helping design & organize clinical studies, building educational dialogue with KOLs and regulatory stakeholders.

## About the Role

### Major accountabilities:

- Ensure medical enquiries are responded to in a high quality, timely manner, and in accordance with applicable standards; establish standard response documents as appropriate, for frequently asked questions.
- Provide medical/scientific input into the development and execution of clinical trial or clinical research related activities, including initiation and oversight of clinical studies / clinical research within the respective therapeutic area.
- Support country strategy for Non-Interventional Studies/Investigator Initiated Trial activities.
- Coordinate review and approval of medical materials and locally developed promotional materials; ensure medical materials provided from global or region for stakeholder engagement and events are tailored to local needs and reviewed/approved per local/P3 guidelines.
- Ensure medical insights are provided to cross functional groups, including, but not restricted to: Pharmacovigilance, Regulatory affairs, Market Access, QA, Commercial teams, Brand team and others.
- Responsible for risk identification and assessment, mitigation planning as well as implementation and monitoring of appropriate internal controls within the area of responsibilities.
- Reporting technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

### Key performance indicators:

- Works within Ethics & Compliance policies -Achievement of annual targets for medical activities

### Work Experience:

- Medical degree, certified.
- Minimum 3 years of experience in a similar role as a Medical Manager within the pharmaceutical industry.
- Highly desirable experience in neurology or psychiatry
- Advanced professional English.

- Availability to travel.
- Collaborating across boundaries.
- Operations Management and Execution.
- Project Management.

## **Skills:**

Building Construction.

Clinical Practices.

Clinical Research.

Clinical Trials.

Drug Development.

Hazard Identification.

Health Sciences.

Immunology.

Intensive Care Unit (Icu).

Internal Control.

Internal Medicine.

Job Description.

Medical Information.

Organization Skills.

Patient Care.

Stakeholder Engagement.

Tcp/Ip Protocols.

Utilization Management (Um).

## **Benefits and rewards**

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

## **Commitment to Diversity and Inclusion**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

International

Business Unit

Innovative Medicines

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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