

Head ITOT Schafftenau DP

Job ID
REQ-10051223
May 16, 2025
Austria

Summary

The Site ITOT Lead is responsible for leading the Site ITOT organization, ensuring the establishment, maintenance, and improvement of automation and IT processes related to control systems, equipment, IT applications and utilities on site.

About the Role

Your tasks include:

- Manage the site ITOT team consisting of automation and IT associates
- Align with the Global and Regional ITOT Leads on the ITOT strategic direction for the site
- Work with the Global ITOT teams to deliver projects and initiatives.
- Communicate and coordinate with key stakeholders in the site leadership team on both operational and project activities.
- Collaborate with cross-functional teams and site leadership.
- Manage the budget and project pipeline for the team.
- Support capital projects and smooth transitions to operations
- Ensure site audit readiness for IT and OT
- Ensure 24x7 Support and high reliability for ITOT systems
- Oversee team performance and provide feedback.
- Develop and implement maintenance and upgrade plans.
- Ensure compliance with GMP regulations and security protocols.
- Coordinate with vendors and partners for support and procurement.

What you bring to the position:

- Bachelor's degree in Computer Science, Information Technology, automation, engineering or a related field.
- Minimum of 7 years of experience in Automation or IT, in a GMP Pharma environment.
- In-depth knowledge of automation systems and IT infrastructure
- Strong leadership and team management skills
- Excellent communication and interpersonal skills
- Proven experience in managing budgets and project pipelines
- Familiarity with GMP regulations and compliance standards
- Ability to collaborate with cross-functional teams and key stakeholders

What we offer:

In addition to a basic salary in line with the market, we offer an attractive bonus/incentive program, a modern

company pension, childcare facilities, 14 weeks of fully paid parental leave, training and development programs and worldwide career opportunities within the Novartis Group. The basic salary for this position consists of the minimum salary of € 84,864.64 /year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies.

We also offer:

- Overpayment possible depending on experience
- A secure working relationship in a state-of-the-art workplace
- Subsidized lunch
- Exciting training and further education opportunities (local pharmaceutical training modules)
- Employee referral program (€1,500 bonus)
- Discounted shopping (local shops)
- Modern company pension
- 24-hour accident insurance
- Childcare facilities
- 14 weeks of fully paid parental leave

Commitment to diversity and inclusion:

Novartis is committed to diversity, equity, and inclusion. We strive to build diverse teams that are representative of the patients and communities we serve. We strive to create an inclusive workplace that fosters bold innovation through collaboration and empowers our employees to reach their full potential. Our hiring decisions are based on equal opportunity and the best qualifications, regardless of gender, religion, age, color, race, sexual orientation, nationality or disability.

Support for applicants with disabilities:

If you need support in different parts of the recruitment process due to an illness, physical disability or neurodiverse condition, please contact disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. Our support includes advice on suitable positions as well as support in all phases of the application process. Austrian law provides for the possibility of involving the local disability representative (BVP) in the application process. If you wish to do so, please let us know in advance as a note in your CV.

Join our Novartis Network:

If this position does not fit your experience or career goals, but you still want to stay in touch with us to learn more about Novartis and our career opportunities, then join the Novartis Network here: talentnetwork.novartis.com/en_US/network

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

CTS

Location

Austria

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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