

# Associate Director Content Management

Job ID  
REQ-10052614  
May 22, 2025  
India

## Summary

Location: Hyderabad

We are looking for leaders who are acting as Migration Leader for data migrations and integrity, Content Architect for scalable and secure content solutions, and Platform Leader for robust architecture and CI/CD methodologies. Collaboration and automation tools are essential for effective content management and positive end-user experiences.

## About the Role

### Major accountabilities:

- Migration leader, who is responsible for planning and executing data migrations, maintaining data integrity, and minimizing downtime. Act as a migration specialist, addressing challenges that arise during the transfer process and ensuring that legacy content is accessible and functional in the new system. Collaborate with stakeholders to define migration strategies and timelines, leveraging automation tools to streamline the migration workflow.
- Act as a content architect, responsible for developing and overseeing the architecture of content management systems. This includes designing scalable, secure, and high-performing content solutions that align with business needs. Develop strategic plans in collaboration with the leadership team, aligning with the overall business strategy.
- Platform leader ensuring robust and scalable architecture that supports seamless transitions and integrations. Utilize Continuous Integration and Continuous Deployment (CI/CD) methodologies to enhance platform reliability, quality, and time-to-market for content management solutions. Contribute fresh ideas and unique perspectives, enjoying collaboration with cross-functional teams to achieve positive end-user experiences for every application within the content management portfolio.
- Drive operational initiatives and collaborate with vendor partners to ensure SLAs and KPIs are met.
- Contribute to the development and evolution of continual service improvements and drive its deployment.
- Support Function's managers and associates to enhance customer satisfaction.
- Serve as point of escalation, review, and approval for key issues and decisions.

### Minimum Requirements:

- 17+ years of relevant IT experience in Enterprise Content Management
- 12+ years of extensive experience on Documentum, Veeva, OpenKM Products & CI/CD, Kubernetes, D2, D2-REST etc
- Have clear understanding and working experience on ITIL, Agile Methodologies and DEVOPS
- Demonstrated experience with Enterprise Content Management best practices.

- Know-how on technical application enterprise landscape. Proactive approach to identifying problems, performance bottlenecks, and areas for improvement
- Need to work as a Scrum Master, Reliability lead leading the group of Operational lead and Shift leads of Application Support team (for one or more vendors)
- Have proficient knowledge on Reliability (Deploy, Operate, Monitor (House Keeping, Continuous Monitoring))
- Have proficient knowledge on Release & Plan, Service Management, Communications, Quality, Automation and Manual testing

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Division

Operations

Business Unit

Universal Hierarchy Node

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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