

Project Manager DDIT P&O and CF Sustainability

Job ID

REQ-10052889

May 21, 2025

Czech Republic

Summary

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Project Manager DDIT P&O (People&Organisation) and CF (Corporate Functions) Sustainability will play a pivotal role in partnering with Business Stakeholders and DDIT (Data Digital & IT) Strategic Business Partners. This position is responsible for demand analysis, solution proposal/evaluation, and overseeing the delivery of projects that align with business sub-capability needs.

About the Role

Key Responsibilities:

- Lead the design, deployment, and delivery of medium to large complexity projects, ensuring IT solutions align with business requirements.
- Engage and manage stakeholder expectations throughout the project lifecycle.
- Oversee project financials to guarantee delivery within budget and provide accurate financial reporting.
- Effective management of projects, ensuring timely delivery within budget and to the expected quality standards.
- Lead initiatives to identify opportunities, gather high level requirements, perform high level technology impact analysis, and work directly with customer teams to identify develop business cases, and obtain sponsorship
- Achievement of agreed KPIs, including measurable business impact.
- Successful launch of innovative technology solutions at scale across the organization.
- Generation of business value from DDIT solutions.
- Adoption and advancement of Agile, Productization, and DevOps practices.
- Maintenance of operations stability and effective risk management. Positive feedback on customer experience.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

What you'll bring to the role:

- A minimum of 3-5 years' experience in Project Management. Competent in Risk and Service Delivery Management.

- Proven experience in stakeholder management at senior levels.
- Strong communication skills with a history of customer-facing roles.
- Exposure to industry/business processes. Proficient in Project and Budget Management. Business analysis/business case proven skills and experience
- Strong Business Acumen and Strategic Planning. Effective Influencing and Performance Management.

You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area
Technology Transformation
Job Type
Full time
Employment Type
Regular
Shift Work
No
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