NOVARTIS

Specialist- IT Disaster Recovery

Job ID
REQ-10044739
Apr 16, 2025
India

Summary

IT specialist - DIsaster Recovery

About the Role

Job Description:

- Develop and maintain disaster recovery plans for IT infrastructure.
- Coordinate with teams for effective implementation of recovery solutions.
- Conduct regular assessments and updates to ensure the preparedness of our IT systems for potential disaster scenarios.
- Ensure compliance with regulatory requirements and standards.
- Evaluate vendor capabilities and performance to ensure adherence to SLAs and contract terms.
- Foster productive relationships with vendors to facilitate efficient and effective disaster recovery operations.
- Facilitate regular meetings and updates to ensure alignment and progress of disaster recovery projects.
- Act as a point of contact for any IT disaster recovery-related queries or concerns within the organization.

Requirements:

- 3-5 years of relevant experience in IT disaster recovery, and project management.
- Strong understanding of IT infrastructure and applications, as well as related disaster recovery principles and best practices.
- Proven experience in conducting DR planning & testing.
- Project management experience is highly desirable.
- Experience in the pharmaceutical industry is a plus.
- Excellent communication and interpersonal skills, with the ability to effectively work with cross-functional teams and external stakeholders.

Major accountabilities:

- Tracks troubleshoots and resolves platform or system issues.
- Use best practices for coding and automation.

Key performance indicators:

- Adherence to the Novartis IT quality standards.
- No major business disruptions.
- Number of recurring problems.

- Customer feedback (expectations met / exceeded).
- Application onboarding delivery success.
- Cost optimization and / or growth of the business top line revenue resulting from innovative solutions.

Minimum Requirements:
Work Experience:

- Collaborating across boundaries.

Skills:

- Communication Skills.
- Compliance Management.
- Data Analysis.
- IT Infrastructures.
- IT Operations.
- IT Service Management.
- Performance Management.
- Problem-Solving Skills.
- Quality Assurance.
- Risk Management.
- System Integration.
- Vendor Management.

Languages :

- English.

Why Novartis? Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: https://www.novartis.com/about/strategy/people-and-culture

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. https://www.novartis.com/careers/benefits-rewards

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: https://talentnetwork.novartis.com/network

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

Division

Operations

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Alternative Location 1

Prague, Czech Republic

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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