

# Vendor Alliance Lead Associate Director Licensing Translations

Job ID

REQ-10047432

Apr 10, 2025

United Kingdom

## Summary

Reporting to the Head Vendor Alliances, Vendor Alliance Lead – Associate Director is responsible for the management of outsourced clinical activities and deliverables of one or more supported External Relationship Management Teams (ERMT) for Licensing and Translations.

## About the Role

### Key responsibilities:

- Oversee business review meetings with vendors using KPI, KQI, and UVP dashboards, along with facilitating internal cross-functional ERMT meetings.
- Potential to lead a team of Vendor Startup Managers (VSM) to assist with supplier startup activities.
- Handle escalated global or country-specific vendor issues and identifying systemic problems through root cause analysis.
- Using technological resources for efficient and systematic issue resolution.
- Serve as a category expert, providing crucial training and expertise for stakeholders while ensuring compliance with necessary SOPs and guidelines.
- Lead Corrective and Preventive Actions (CAPA) management resulting from audits & inspections, and provide support during Health Authority inspections.
- Drive innovation and improvements within the category, in addition to proactive risk management.
- Support both global and local vendor qualification processes when necessary, and assist Vendor Startup Managers (VSM) in their collaborations with Site Startup (SSU) teams.

### Essential requirements:

- At least 5 years of working experience along with excellent knowledge of clinical operation processes and vendor management.
- Should have excellent knowledge of GxP and ICH regulations.
- Requires very good knowledge of clinical trial design and its connection to supplier requirements.
- Must possess a thorough and technical understanding of Novartis specifications for supplier-provided services and be experienced in User Acceptance testing for eCOA and IRT.
- Should be skilled in site collaboration, site activation, and vendor management including outsourcing, contracting, and sourcing of clinical services.
- Essential to be results-driven and have a demonstrated ability to complete projects on time.
- The candidate should have strong cross-functional team collaboration abilities and be comfortable working in a matrixed environment.

- Must possess strong influencing and negotiation skills, excellent written and oral communication skills, and excellent problem-solving skills, as well as a willingness to make decisions and take responsibility for them.

**Why Novartis?** Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**You'll receive:** You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

**Commitment to Diversity & Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Innovative Medicines

Location

United Kingdom

Site

London (The Westworks)

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Alternative Location 1

Home Worker, United Kingdom

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Job ID  
REQ-10047432

## **Vendor Alliance Lead Associate Director Licensing Translations**

[Apply to Job](#)

---

**Source URL:** *<https://prod1.novartis.com/ie-en/careers/career-search/job/details/req-10047432-vendor-alliance-lead-associate-director-licensing-translations>*

### **List of links present in page**

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://www.novartis.com/careers/benefits-rewards>
3. <https://talentnetwork.novartis.com/network>
4. <https://www.novartis.com/about/strategy/people-and-culture>
5. <https://talentnetwork.novartis.com/network>
6. <https://www.novartis.com/careers/benefits-rewards>
7. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/London-The-Westworks/Vendor-Alliance-Lead-Associate-Director-Licensing-Translations\\_REQ-10047432](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/London-The-Westworks/Vendor-Alliance-Lead-Associate-Director-Licensing-Translations_REQ-10047432)
8. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/London-The-Westworks/Vendor-Alliance-Lead-Associate-Director-Licensing-Translations\\_REQ-10047432](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/London-The-Westworks/Vendor-Alliance-Lead-Associate-Director-Licensing-Translations_REQ-10047432)