

Manager - Risk & Assurance

Job ID

REQ-10048777

Jun 04, 2025

Czech Republic

Summary

The role is responsible to execute an integrated risk management and assurance program for assigned country within the region. This includes pro-actively identifying and managing key risks (incl. any emerging risks), leading the successful execution of Anti-Corruption Risk & Controls Monitoring and local speak-up investigations for countries in-scope. In addition, role is responsible for developing and executing the approved annual assurance plan, sharing good practices and learnings in a timely manner and enabling the organization to continue to learn and strengthen our broader ERC program.

About the Role

Key Responsibilities:

- Ensure Compliance Risk Assessment & Testing is executed for all countries in scope within the stipulated timelines
- Support countries in preparation of Internal Audit and Central Monitoring visits (incl. third party audits).
- Identify and flag opportunities for simplification of process, controls, learnings, and sharing best practices from previous IAs, CM visits, Anti-Corruption Risk & Controls testing, Speak-up cases etc.
- Ensure lessons learnt are appropriately cascaded within region and global.
- Pro-actively identify and detect risks, prioritize them, and work with broader ERC team, as appropriate, on pragmatic risk mitigation plans and execution.
- Ensure sustainable remediation plans for top risks – lead the development and execution of effective remediation activities e.g. issues identified during Anti-Corruption Risk & Controls Monitoring, IA or Central Monitoring reviews.
- Conduct local investigations and enable the case review in IRC meetings
- Provide country-wise snapshot on overall risks and control environment across key metrics (Key Risk Indicators), enabling pro-active risk identification & follow through of needed actions
- Identify areas of enterprise-wide risk management improvement programs. Escalate to Senior Management risk topics not resolved and inform them regularly about key risks and mitigation actions.
- Provide periodic assurance updates @ Country / Cluster LTs and engage with senior leadership to drive management attention.

Key Requirements:

- University Degree in relevant area required
- Professional level of English both written and spoken
- 4 years of top tier consulting experience, finance /audit or Ethics, Risk & Compliance (ERC) experience, preferably in pharmaceutical, device or healthcare industries with relevant exposure to ERC function or related components preferred
- Experience in a highly regulated industry with its dynamics, regulatory framework
- Proven ability to lead complex projects and collaborate within and across cross-functional teams and business units, in a matrixed environment.

You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Ethics Risk & Compliance

Business Unit

Universal Hierarchy Node

Location

Czech Republic

Site

Prague

Company / Legal Entity
CZ02 (FCRS = CZ002) Novartis s.r.o
Functional Area
Legal & Intellectual Property & Compl.
Job Type
Full time
Employment Type
Regular
Shift Work
No
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