

Digital Finance, Manager (Analytics Operations)

Job ID

REQ-10050612

Jul 11, 2025

India

Summary

About the role:

You would be an integral part of the Digital Finance team based in Hyderabad, as part of the larger Corporate BPA function shaping our financial landscape. The Business Operations team supports the Novartis vision through ensuring robustness and availability of cutting edge analytics and reporting digital solutions designed for the Finance ecosystem including CXOs, BPAs and data analysts. You will work with end users, finance leaders and product managers to deliver high impact business solutions and drive operational excellence.

As a Senior Operation expert, you'll drive a state-of-the-art digital finance applications' adoption amongst finance and non-finance users. You would act as the trusted business partner for our users, ranging from finance leaders to country end-users including providing First level support for user queries. This role provides a platform to drive operational excellence initiatives to further empower our community with real-time analytics.

About the Role

Key Requirements:

- Acting as first level support for our users across the globe, delivering best-in-class solutions and ensuring business continuance in our various platforms.
- Cross functional collaboration. Ability to translate business challenges and addressing them with our IT partners (acting as a bridge between stakeholders and IT team)
- Ability to work with technical team to ensure daily operations continuity
- Handle multiple processes and activities in parallel (experience with UAM is plus)
- Drive process excellence initiatives ensuring our recurring process are optimal, while keeping a user-centric mindset.
- Identify the scope of process improvements, automations to facilitate efficient operations.
- Interact each day with various business stakeholders; so, having clear and effective communication is the key.
- Work closely with product managers to facilitate new solutions, features by supporting data analysis, setting up standard processes and documentation.

Essential Requirements:

- Excellent communication skills, experience to communicate with business leaders through all level of organization.
- Experience of working on business system analysis, process automations; data simplification using advance tools.
- Ability to manage multiple tasks, deadlines and adapting to continuous system changes.

Desirable Requirements:

- 5+ Years of experience in business operations, skills and/or practical experience on basic Finance data analytics.
- Master's/bachelor's degree in business management, Finance or FinTech related field.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Finance

Business Unit

Universal Hierarchy Node

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information.

Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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