

Regulatory and Development Policy Manager

Job ID
REQ-10051539
May 11, 2025
Japan

Summary

Monitor and communicate regulatory intelligence and policy information to facilitate decision making for compliant and quality global development aligned with business objectives.

About the Role

Major Accountabilities

Monitor and search relevant laws, guidelines and other regulatory information published on Health Authority webpages and databases, public conferences, workshops and press.

Collect and communicate intelligence, learning from Scientific Advice and/or other health authority advisory boards (e.g., FDA Advisory Committees) for our products to RA DUs, Regions and Functions as appropriate.

Contribute to internal knowledge management systems and produce analyses reports.

Prepare and coordinate internal Novartis feedback from cross-functional teams on draft regulations and guidelines

Communicate new and emerging regulatory requirements to RA colleagues and relevant line functions via written communication, such as newsletters, information e-mails.

Support internal activities for the development of policy strategies and advocacy plans.

Make presentations, as appropriate, as a means to communicate new or evolving regulatory requirements.

Key Performance Indicators

Proactive communication of new and evolving regulatory requirements.

Timely coordination and follow-up of Novartis feedback to draft legislation/guidelines.

Active participation at internal working groups and team meetings

Active contribution to internal presentations (e.g. GREF, GPN, etc.)

Education / Language / Experience /

Education: Science based BS or MS with requisite experience and demonstrated capability. Advanced degree (MD, Ph D, PharmD) desirable.

Languages: Fluency in English as a business language. Additional language(s) beneficial.

Experience:

2-4 years involvement in regulatory and/or drug/biologic development.

Experience in a global/matrix environment or cross-functional teams in the pharmaceutical industry or health authority.

Strong interpersonal, communication, negotiation and problem solving skills.

Basic organizational awareness (e.g., interrelationship of departments, business priorities).

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Accessibility and Accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>. You can follow us via Novartis Recruitment WeChat Official Account and Novartis Recruitment WeChat Video Account.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Universal Hierarchy Node

Location

Japan

Site
Toranomom (NPKK Head Office)
Company / Legal Entity
JP05 (FCRS = JP005) Novartis Pharma K.K.
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
[Apply to Job](#)

利便性と合理的配慮

ノバルティスは障害を持つ個人と協力し、合理的配慮を提供することをお約束します。健康状態や障害を理由に採用プロセスのいかなる部分においても、あるいは職務の必須事項を果たすために合理的配慮が必要な場合は midcareer-r.japan@novartis.com 宛てに電子メールをお送りください。その際ご依頼内容、ご連絡先、求人票の番号を明してください。

Job ID
REQ-10051539

Regulatory and Development Policy Manager

[Apply to Job](#)

Source URL: <https://prod1.novartis.com/ie-en/careers/career-search/job/details/req-10051539-regulatory-and-development-policy-manager-ja-jp>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
3. <mailto:diversityandincl.china@novartis.com>
4. <https://talentnetwork.novartis.com/network>
5. <https://www.novartis.com/about/strategy/people-and-culture>
6. <https://talentnetwork.novartis.com/network>
7. <https://www.novartis.com/careers/benefits-rewards>
8. https://novartis.wd3.myworkdayjobs.com/ja-JP/Novartis_Careers/job/Toranomon-NPKK-Head-Office/Regulatory-and-Development-Policy-Manager_REQ-10051539
9. <mailto:midcareer-r.japan@novartis.com>
10. https://novartis.wd3.myworkdayjobs.com/ja-JP/Novartis_Careers/job/Toranomon-NPKK-Head-Office/Regulatory-and-Development-Policy-Manager_REQ-10051539

