

## R2R Senior Specialist - Statutory

Job ID  
REQ-10038157

Feb 04, 2025

Malaysia

### Summary

Support statutory process deliveries for internal and external stakeholders. These includes co-ordination and person in charge from interim to final audit, ensuring quality audit output / audited financial statement completed on time and etc. Apprehend financial, process, operation, system objectives and visions for execution.

Support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FSC process/ area/ technology

### About the Role

Major accountabilities:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business & supervise the performance and development of a small team of FSC specialists.

- Ensures the integrity, viability, and interoperability of financial reporting processes (Actuals, Budgets and Latest Estimates) and systems, including tax, inventory, corporate controls, and payment and purchasing data.
- Manage and operate the basic reporting processes for actuals and forecasts to agreed quality and fast close timeline.
- Provide financial accounting services and data in a timely and accurate manner, including fixed assets, cash activities and divestment activities; ensures appropriate information is provided to relevant individuals and external bodies.
- Manage audit reporting processes and support compliance for various tax related reports (i.e.: VAT, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW, and perform 'super user' responsibilities for Finance and Controlling modules in SAP.
- Supervise the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and the changing needs of the organization so that processes to report actuals, budgets, latest estimates and mid-range plans are met cost effectively and responsively.
- Prepares ad-hoc and routine 'accounting / management' information and quality financial analysis in order to support global and organization's requirements.

#### Key performance indicators:

- Internal customer satisfaction with quality, appropriateness, and timeliness of financial analyses provided -Customer satisfaction of service delivery and process specific KPIs in accordance with agreed SLAs

#### Minimum Requirements:

##### Work Experience:

- University level degree Finance/Accounting or any related field.
- At least 8 years of relevant experience in finance-statutory reporting.
- Experience in significant process improvement projects, business modelling and financial reporting and accounting processes
- Functional Breadth.
- People Leadership.
- Operations Management and Execution.

##### Skills:

- Building Effective Teams.
- Compliance And Controls.
- Continuous Process Improvement.
- Critical Thinking.
- Data Management.
- Financial Accounting.
- Financial And Management Reporting.
- People Development.
- Process Optimization.
- Rapid Problem Solving.

Languages :

- English.

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部門

Finance

部門

Universal Hierarchy Node

国  
Malaysia

勤務地  
Selangor

Company / Legal Entity  
MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area  
Audit & Finance

職種  
Full time

雇用形態  
Regular

Shift Work  
No

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