

Dav č ni manager (m/ ž /d) / Tax Manager (m/f/d)

Job ID
REQ-10043324

May 29, 2025

Slovenia

Summary

#LI-Hybrid ALI

I š č emo predano, proaktivno, v podrobnosti in re š evanje izzivov usmerjeno osebo, ki bo del dav č ne ekipe v Novartis v Sloveniji.

Kot Dav č ni manager boste odgovorni za vodenje dav č nih zadev. Va š a vloga bo klju č na pri zagotavljanju skladnosti s slovensko in mednarodno dav č no zakonodajo ter vzpostavljenimi notranjimi procesi in pri dav č nem svetovanju dru ž bi pri poslovnih predlogih in projektih. Sodelovali boste z razli č nimi ekipami znotraj organizacije, zunanjimi svetovalci, pristojnimi dav č nimi organi in drugimi dele ž niki.

Č e radi delate v mednarodnem okolju in bi bili del dinami č nega vzdu š ja, se veselimo va š e prijave!

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We are looking for you as a dedicated, proactive, detail-oriented and problem-solving support for our tax team at Novartis in Slovenia.

As a Tax Manager you will be responsible for managing the tax matters. Your role will be crucial in ensuring compliance with Slovenian and international tax legislation as well as established internal processes and in tax advising the company in various proposals and projects. You will work with various teams within the organization, external advisors, competent tax authorities and other stakeholders. If you enjoy working in an international environment and being part of a dynamic atmosphere, we look forward to receiving your application!

About the Role

JOB DESCRIPTION:

Va š e klju č ne odgovornosti:

- Zagotavljanje skladnosti z dav č nimi zakoni in predpisi, vklju č no s spremljanjem in izvajanjem sprememb dav č ne zakonodaje
- Priprava in / ali pregled dav č nih napovedi in pravo č asna predlo ž itev
- Dav č no svetovanje v vsakodnevni teko č ih zadevah, vklju č evanje v razli č ne projekte ter svetovanje glededav č nih strategij, tveganj in dav č ni optimizaciji
- Podpora pri dav č nih revizijah ali drugih poizvedbah
- Izvajanje procesov po globalnih standardnih operativnih postopkih
- Priprava internih dav č nih poro č il
- Sodelovanje z razli č nimi ekipami znotraj organizacije ter zunanjimi dav č nimi svetovalci in pravnimi slu ž bami

Va š doprinos k delovnem mestu

- Najmanj 5 let izku š enj v dav č nem sektorju (svetovanje ali podobna vloga)
- Univerzitetna izobrazba iz ekonomije, prava ali sorodnega podro č ja
- Poznavanje slovenske dav č ne zakonodaje in mednarodnih dav č nih standardov
- Odli č ne komunikacijske, timske in sodelovalne spretnosti skupaj z mo č nimi analiti č nimi ve š č inami in ve š č inami re š evanja problemov
- Prilagodljivost spreminjajo č im se prednostnim nalogam
- Teko č e znanje slovenskega in angle š kega jezika
- Poznavanje programa SAP je prednost

Z izbranim kandidatom bomo sklenili delovno razmerje za nedolo č en č asposkusno dobo 6 mesecev. Prijavo oddajte z ž ivljenjepisom v slovenskem in angle š kem jeziku.

Kaj nudimo:

Konkurenčni plačni paket, letni bonus, fleksibilen načina dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

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Key Responsibilities:

- Ensuring compliance with tax laws and regulations including monitoring and implementation of changes in the tax legislation
- Preparation and/or review of tax returns and timely submission
- Tax advising in daily ongoing matters, involvement in different projects as well as advising on tax strategies, risks and tax optimization
- Support tax audits or other inquiries
- Execution of processes according to global standard operating procedures
- Preparation of internal tax reports
- Cooperation with various teams within the organization and external tax advisors and legal services

Essential Requirements:

- At least 5 years of experience in the tax sector (consulting or in a similar role)
- A university degree in economics, law, or a related field
- Knowledge of Slovenian tax legislation and international tax standards
- Excellent communication, teamwork and collaboration skills coupled with strong analytical and problem-solving skills
- Flexibility to adapt to changing priorities
- Fluency in Slovenian and English
- Knowledge of SAP is an advantage

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

You ' ll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:
<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部門
Finance

部門
Corporate

国
Slovenia

勤務地
Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Audit & Finance

職種

Full time

雇用形態

Regular

Shift Work

No

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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusionslo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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