

## Digital Finance, Manager (Analytics Operations)

Job ID  
REQ-10050612

Jun 03, 2025

India

### Summary

About the role:

You would be an integral part of the Digital Finance team based in Hyderabad, as part of the larger Corporate BPA function shaping our financial landscape. The Business Operations team supports the Novartis vision through ensuring robustness and availability of cutting edge analytics and reporting digital solutions designed for the Finance ecosystem including CXOs, BPAs and data analysts. You will work with end users, finance leaders and product managers to deliver high impact business solutions and drive operational excellence.

As a Senior Operation expert, you ' ll drive a state-of-the-art digital finance applications' adoption amongst finance and non-finance users. You would act as the trusted business partner for our users, ranging from finance leaders to country end-users including providing First level support for user queries. This role provides a platform to drive operational excellence initiatives to further empower our community with real-time analytics.

## About the Role

### Key Requirements:

- Acting as first level support for our users across the globe, delivering best-in-class solutions and ensuring business continuance in our various platforms.
- Cross functional collaboration. Ability to translate business challenges and addressing them with our IT partners (acting as a bridge between stakeholders and IT team)
- Ability to work with technical team to ensure daily operations continuity
- Handle multiple processes and activities in parallel (experience with UAM is plus)
- Drive process excellence initiatives ensuring our recurring process are optimal, while keeping a user-centric mindset.
- Identify the scope of process improvements, automations to facilitate efficient operations.
- Interact each day with various business stakeholders; so, having clear and effective communication is the key.
- Work closely with product managers to facilitate new solutions, features by supporting data analysis, setting up standard processes and documentation.

### Essential Requirements:

- Excellent communication skills, experience to communicate with business leaders through all level of organization.
- Experience of working on business system analysis, process automations; data simplification using advance tools.
- Ability to manage multiple tasks, deadlines and adapting to continuous system changes.

### Desirable Requirements:

- 5+ Years of experience in business operations, skills and/or practical experience on basic Finance data analytics.
- Master ' s/bachelor ' s degree in business management, Finance or FinTech related field.

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部門  
Finance

部門  
Universal Hierarchy Node

国  
India

勤務地  
Hyderabad (Office)

Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area  
Audit & Finance

職種  
Full time

雇用形態  
Regular

Shift Work  
No

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send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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