

Manufacturing Systems Expert (m/f/d), Kundl, Austria, temporary

Job ID
REQ-10050811

May 08, 2025

Austria

Summary

Location: Kundl, Tyrol, #LI-Hybrid

We are looking for a skilled Manufacturing System Expert (m/f/d) to join our team in Kundl, Tyrol. This role is vital for efficient process execution and continuous improvements in quality, productivity, and efficiency.

The successful candidate will work closely with the drug substance production department and international teams, reporting directly to the Manufacturing System Lead. Key responsibilities include training personnel both virtually and on-site, managing training assignments, creating and tracking trainee requests, and communicating curricula updates. Additionally, the role involves certifying investigators and serving as an Administrator for the Novartis training system, collaborating with global support sites.

About the Role

Key Responsibilities:

The key responsibilities include, but are not limited to:

- Handling user access requests, including permission management and assigning of trainings.
- Acting as the interface between production and the GxP Training & Learning Group.
- Reporting and presenting KPIs.
- Conducting GxP training on-site (for groups up to 60 people).
- Performing administrator tasks within the training system.
- Preparing and reviewing documents (SOPs, forms, meeting minutes, etc.).
- Supporting changes, audits, and investigations.
- Serving as a supporting team member and representative for system and standard topics.

Role Requirements:

- Bachelor ' s degree in natural sciences or humanities;
- Knowledge of GMP
- Strong technical and IT system skills
- Ability to tackle complex topics and challenges
- Excellent communication skills
- Proficiency in English and German
- Calm under pressure
- Strong negotiation skills

Desirable Qualifications:

- Experience within the pharmaceutical industry.
- Strong technical and IT system skills
- Investigator certification.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people ' s lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You ' ll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 58.199,96 year (on a full-time basis). We also offer a potential

market oriented excess payment in line with your experience and qualifications.
We are open for part-time and job-sharing models and support flexible and remote working where possible.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Adjustments for Applicants with Disabilities:

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部門

Operations

部門
Innovative Medicines

国
Austria

勤務地
Kundl

Company / Legal Entity
AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area
Technical Operations

職種
Full time

雇用形態
Befristet (Befristet)

Shift Work
No

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Unterstützungen für BewerberInnen mit Behinderungen

Wenn Sie aufgrund einer Erkrankung, einer körperlichen Behinderung oder eines neurodiversen Zustandes eine Unterstützung bei verschiedenen Teilen des Rekrutierungsprozesses benötigen, wenden Sie sich bitte an disabilities.austria@novartis.com und teilen Sie uns die Art Ihrer Anfrage sowie Ihre Kontaktinformationen mit. Unsere Unterstützung umfasst die Beratung zu geeigneten Positionen sowie die Begleitung bei allen Phasen des Bewerbungsprozesses. Das österreichische Gesetz sieht die Möglichkeit vor, die örtliche Behindertenvertrauensperson (BVP) in das Bewerbungsverfahren einzubeziehen. Wenn Sie dies wünschen, teilen Sie uns dies bitte vorab als Vermerk in Ihrem Lebenslauf mit.



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List of links present in page

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