

## Manager, Col & AB Program - Europe

Job ID  
REQ-10052970

May 21, 2025

Czech Republic

### Summary

Supports, enables and drives activities, initiatives and global projects in the area of Ethics Risk & Compliance to manage compliance and reputation risks.

### About the Role

#### Key Responsibilities:

- Lead Anti-Bribery External Partner Risk Assessments for the assigned region and closely work with key stakeholders to ensure that the Anti Bribery operations are performed in alignment with the AB External Partner Guideline and the strategic directions/projects determined by the Global Anti-Corruption Team.
- Review, analyse and interpret risk information and advise relevant stakeholders on internal and external risks related to Anti-Bribery/Anti-Corruption including mitigation and remediation actions as

part of the AB risk assessment and the ongoing monitoring.

- Act as SME on anti-corruption and anti-bribery matters and provide guidance across a broad range of related issues at all levels of the business.
- Support and build competencies within the operational processes to efficiently and effectively deliver the Col and Anti-Bribery Program on a global scale in line with the Novartis Code of Ethics and applicable global policies and guidelines.
- Provide country-wise/region-wise snapshot on overall anti-bribery risks, including but not limited to, reporting on key metrics (Key Risk Indicators), enabling pro-active risk to identification & follow through of needed actions
- Support review of the program, identifying areas of opportunities and recommend improvements
- Support the team on follow-up on deviations and ensure documentation of outcomes.

#### Key Requirements:

- University Degree in relevant area required
- Professional level of English both written and spoken. Knowledge of Russian language would be advantage
- 4 years of top tier consulting experience, finance /audit or Ethics, Risk & Compliance (ERC) experience, preferably in pharmaceutical, device or healthcare industries with relevant exposure to ERC function or related components preferred
- Experience in a highly regulated industry with its dynamics, regulatory framework
- Proven ability to lead complex projects and collaborate within and across cross-functional teams and business units, in a matrixed environment.

#### You ' ll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program - choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

#### Accessibility and accommodation:

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部門  
Ethics Risk & Compliance

部門  
Universal Hierarchy Node

国  
Czech Republic

勤務地  
Prague

Company / Legal Entity  
CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Legal & Intellectual Property & Compl.

職種

Full time

雇用形態

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



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