

## English Supplier Tab

Welcome to Novartis! We engage skilled and valued suppliers across the globe to provide goods and services that contribute to our mission. While our mission is global, we engage suppliers locally and these local engagements are governed in accordance with local laws and regulations.



### **How to engage with Novartis Procurement?**

Participate in eSourcing events, smart contracting and understand our key expectations from suppliers: Third Party Code and Environmental Sustainability Criteria.



## How to get onboarded as a supplier?

Create and update your company profile and details.



## How to get qualified as a supplier?

Code of Ethics, Third Party Code, and commitment to environmental, social and governance (ESG) topics.



## How to get support?

Raise support ticket on Registration, Purchase Orders, Invoice Payment, Balance Statement and Vendor Reconciliation.





## **How to invoice Novartis?**

Invoice Requirements, Methods and E-invoicing, Paper Invoice Country Specifics.



## **When are you going to be paid?**

Track when your invoice was received and when it should be paid.

### **Alert: Watch out for fraudsters.**

Novartis detected attempts of fraudulent activities involving counterfeit Novartis documents to acquire goods from third parties. If you encounter any suspicious documents, misconduct or have any questions, please contact our SpeakUp Office via the [i-Sight | Portal](#). Upholding ethical business practices and regulatory compliance is our top priority. Thank you.

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