# Welcome to
# Regulatory Affairs
## Postgraduate Training Program

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# Begin a career journey **like no other.**

Novartis is a place where bright, curious minds combine to solve the world’s toughest healthcare challenges and reimagine medicine together.

It’s an inspiring environment for aspiring talent. For those embarking on a career in innovative medicines or moving into the industry it’s an opportunity to gain early exposure, experience and insights that are hard to find anywhere else.

Your journey

# Where your career growth **takes shape**

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"The Postgraduate program offers a unique opportunity to immerse in regulatory affairs, in a supportive environment that is designed to engage participants to directly contribute to the team's success. It focuses on the regulatory expertise but also fosters essential skills in collaboration, critical thinking and problem-solving – critical for a successful career in Regulatory Affairs."

**Florent Hartmann**
Head RA, Region Europe

"The history of the Novartis Postgraduate Regulatory Affairs training program is something that I am very proud of. For many years, the program has provided unparalleled experiential training in the area of regulatory science, across all of the functional disciplines in Regulatory Affairs, to many bright young professionals that have gone on to have very successful careers in medicinal product development. It also has been an essential source of talent for our Regulatory Affairs function at Novartis and I look forward to seeing its continued success."

**Kevin Carl**
Global Head RA

"The Regulatory Affairs (RA) Postgraduate Training Program is an opportunity to discover the global functions of Regulatory Affairs."

"The Regulatory Affairs Postgraduate Training Program will enable you to expand your regulatory knowledge, getting familiarized with dossier content and acquire a significant practical experience through cross-functional projects in different areas in a dynamic environment to build on your potential future career in RA at Novartis."

**Diane Zezza**
Global Head Regulatory RA CMC

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# Mission of Regulatory Affairs

## Our Aims

RA aims to secure industry best approval times with commercially attractive labeling and ensures compliance with company policy, national regulations and laws through development, registration and approval/post-approval phase. RA also aims to provide strategic input and tactical support for global development projects and throughout product life-cycle.

## Organization of RA

The RA organization is structured around:

- **Developmental Units** representing a number of therapeutic areas such as Oncology or Cardio Renal Metabolic
- **Line Functions** representing areas such as CMC (Chemistry, Manufacturing, and Controls) as well as Regional and Global Strategy and Excellence Groups

**Join the Regulatory Affairs Postgraduate Training Program**

# Your first step in **reimagining medicine**

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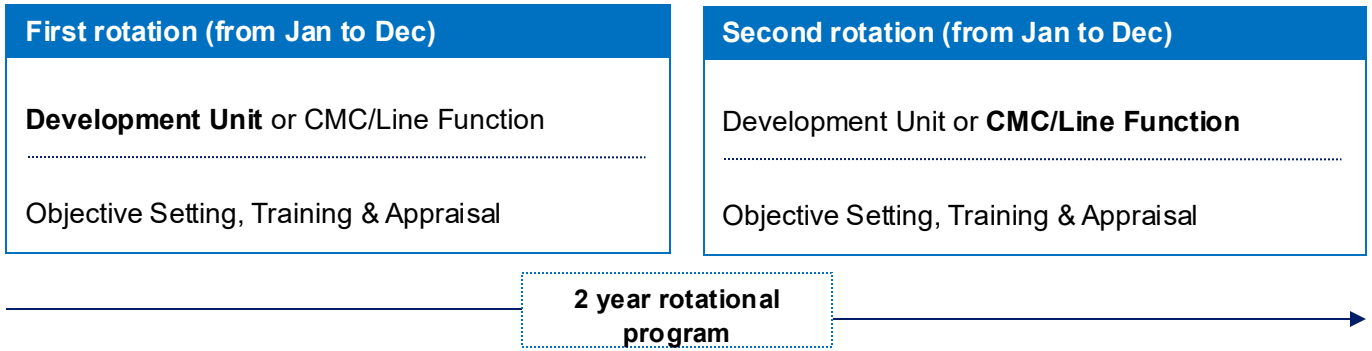
# Join the Regulatory Affairs (RA) Postgraduate Training Program

The RA Postgraduate Program will enable you to grow professionally and gain practical, hands-on experience by rotating through different RA departments and contributing to diverse activities across the entire life cycle of pharmaceutical products and within a dynamic cross-functional environment. It will provide a solid foundation for your future career in RA.

## Program concept




This program is based in Basel, Switzerland or London, United Kingdom, with opportunities to connect globally with colleagues and teams.

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Learning opportunities and development

# Where we support you to **achieve your aspirations**

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# In this program, you'll benefit from learning about activities covered by RA and/or RA CMC

(non-exhaustive list)

- Interact globally with interdisciplinary project teams to provide strategic input and tactical support to expedite the development, submission, and regulatory approval of new drug or biological products
- Prepare high quality dossiers, drug substance, and/or drug product quality documentation to support global regulatory submissions (e.g., Clinical Trail Applications (CTA), Market Authorization Applications (MAA), Post-Approval Variations, etc.).
- Lead submission and response activities (planning, preparation, review, coordination, submission) as key Health Authority contact.
- Develop and globally maintain consistent product information.
- Ensure regulatory compliance by creating awareness of requirements and guidelines, facilitating timely variation submissions, and participation in the change control operations.
- Primary liaison between Novartis and Health Authorities worldwide for regulatory activities and submissions
- Lead Intelligence Networks and comment on draft regulatory guidelines and legal framework.
- Prepare adequate internal training documentation.

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Qualifications required

# Where you can **unlock your potential**

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# Qualifications and Minimum Requirements

- Strong interest in Regulatory Affairs and Drug Development
- Completion of a PharmD, MSc, PhD or Post-doctoral qualification in Pharmaceutical Sciences/ Pharmacy/ Life Science or equivalent and in Regulatory Affairs (desirable) within the last 24 month
- Fluency in English
- CV and cover letter in English, articulating clearly your personal motivation(s) to join the program and regulatory affairs
- Ready to expand your knowledge and are open minded with an international outlook
- Strong interpersonal skills (i.e., can demonstrate the ability to communicate well with people from a variety of backgrounds/cultures and at different hierarchical levels inside and outside the company)

Application process

# Where an **exciting future could start today**

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## Applying is simple:

- Submit your CV and Cover Letter online.
- Take part in a brief screening call with our recruitment team.
- Join us for an interview where you'll meet the team and showcase your potential.
- Accept your offer and get ready to begin your journey!

Top tip: Be yourself. We're looking for people who are curious, passionate, and ready to make a difference.

To apply, please follow the link: **Early careers | Novartis**

"Novartis is an equal opportunity employer committed to embracing and leveraging diverse backgrounds"

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# Join us in **reimagining medicine.**

For more information about
early careers at Novartis, visit:
**www.novartis.com/careers/early-careers**

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