U NOVARTIS

Senior Specialist - Management Reporting

Job ID REQ-10046500 May 07, 2025 Mexico

Summary

The Management Reporting Analyst is mainly accountable for three areas of deliverables: ensure alignment between the technical team and global FRA, continuous improvement/standardization of reporting solutions and finally ensuring timely and accurate reporting.

The role of the Management Reporting Analyst will be to support the maintenance, the control, the execution, and the accuracy of reporting solutions using SAP technologies such as BI and BPC. The applications are primarily used to provide data insights to different levels of management such as FRA heads and BPAs to support management decision making. These solutions contain financial data for dedicated markets (eg US financials) or dedicated teams (eg global FRA financials).

The analyst will be responsible to ensure these tools are correctly maintained to ensure accurate calculations, inputs from the users and reports for monthly reporting. S/He should assist the organization to enhance reporting capabilities. S/He will also have the responsibility to deliver the required customer support. S/He should facilitate the organization to manage financial and reporting deadlines and drive productivity via reporting excellence, supporting users throughout this process. S/He will also need to be flexible to enable cross team and country support as well as support different applications.

About the Role

Major Accountabilities

- Manage the day-to-day operations of the management reporting system, in a timely and accurate manner, meeting all business timelines and information/analytics needed.
- Ensure timeliness, completeness, and accuracy of the data during the month-end period to ensure high quality reporting.
- Perform operational activities on all supported tools, spanning across multiple locations.
- Partner with Finance teams to interpret their needs and identify user requirements.
- Ensure innovative ways to answer key business questions by leveraging existing data sets or creating new ones.
- Creation and maintenance of Project documentation, knowledge, and Support articles (eg FAQ) in SharePoints.
- Supervise the development and maintenance of current reporting systems with IT (eg SAP BI and Excel); integrate other requirements and the changing needs of the organization while ensuring a cost-effective approach.
- Support internal customers to effectively analyze financial performance and recommend areas for improvement.

Education :

• Bachelor's degree and Master's degree

Experience:

- Fluent in spoken and written English
- Minimum of 5 years working experience Record to Report, Management Reporting, FP&A
- Minimum 5 years of hands-on experience developing/supporting reporting solutions.
- Understand the needs of finance customers and provide inputs to technical teams.
- Very good understanding of data warehouse concepts
- Experience in SAP BI required.
- Knowledge of financial consolidation principles necessary, dealing with multiple currencies and FX scenarios

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <u>https://www.novartis.com/careers/benefits-rewards</u>

Division Finance **Business Unit** CTS Location Mexico Site **INSURGENTES** Company / Legal Entity MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V. **Functional Area** Audit & Finance Job Type Full time **Employment Type** Regular Shift Work No Apply to Job

Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para des empeñar las funciones esenciales de un puesto, envíe un correo electrónico a <u>tas.mexico@novartis.com</u> y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

Job ID REQ-10046500

Senior Specialist - Management Reporting

Apply to Job

Source URL: https://prod1.novartis.com/uk-en/careers/career-search/job/details/req-10046500-senior-specialist-management-reporting-es-es

List of links present in page

- 1. https://www.novartis.com/about/strategy/people-and-culture
- 2. https://talentnetwork.novartis.com/network
- 3. https://www.novartis.com/careers/benefits-rewards
- 4. https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Senior-Specialist---Management-Reporting_REQ-10046500-1
- 5. mailto:tas.mexico@novartis.com
- 6. https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Senior-Specialist---Management-Reporting_REQ-10046500-1