

# QC Specialist I - Biochemistry

Job ID  
REQ-10036793  
Jan 15, 2025  
Singapore

## Summary

Execution of assigned tasks in the quality control laboratory in accordance with cGxP regulations. Performance of laboratory specific activities such as analyses, maintenance, calibration and qualification of analytical equipment.

## About the Role

### Key Responsibilities:

#### Operational

- Sample storage and management
- Analytical testing and documentation of API / drug substance / drug product / finished product / Complaints / stability / packaging material samples
- Ensure all activities in compliance with cGxP, incl. data integrity
- Stability (when not centralized)
  - Testing/Sample storage and management
  - Analytical documentation of stability samples to cGxP standards

#### HSE

- Comply with all HSE guidelines
- Detect and report potential accident, risks and propose solutions
- Responsible for participating in initial training and retraining

### Essential Requirements:

- Preferred: Previous experience working in a laboratory environment in the pharmaceutical industry (quality assurance, production), aseptic technique.
- Administrative activities and GMP and HSE-compliant, efficient production and documentation of standardized tasks in the infrastructure
- Breakthrough Analysis; Being Resilient; Operational Excellence; Continuous Learning; Digital & Tech Savvy
- Laboratory equipment; Quality Control (QC) Testing; Quality Control Sampling; knowledge of TQM and related industry GxP standards and processes; Laboratory Excellence; Quality decision making

### Desired Requirements:

- Completed apprenticeship as a laboratory assistant or equivalent training

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Division

Operations

Business Unit

Innovative Medicines

Location

Singapore

Site

Tuas South Avenue

Company / Legal Entity

SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area

Quality

Job Type

Full time

Employment Type

Regular

Shift Work

No

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