

Associate Director, Software Asset Management

Job ID
REQ-10048789
Apr 15, 2025
Czech Republic

Summary

Job location: Prague, Czech Republic

Our Novartis Information Security Centre continues to evolve. As part of our continued evolution, we are looking for an Associate Director, Software Asset Management to join our Software Asset Management group!

In this role, you will be a member of the Software Asset Management (SAM) team, responsible for managing the lifecycle of software assets and ensuring that they are properly licensed and utilized within Novartis. You will be working closely with Business Application owners and managers, and with Procurement, to ensure adherence to license agreements, optimize license costs and maximize the use of purchased licenses.

If you're experienced in SAM and are excited at the prospect of supporting Novartis's ability to positively impact on patient's lives by working in the most efficient and effective way possible, then why not apply today!

About the Role

Your responsibilities include, but are not limited to:

- Driving SAM initiatives such as developing and implementing software asset management policies and procedures, Building relationship with key stakeholders in both IT and management
- Collaborating with IT Functions and Procurement to assess their detailed reporting needs, then mapping needs back to the Software Asset Management tool (USU License Manager (LIMA))
- Working closely with the IT Functions to ensure they have the proper reporting and knowledge to manage their Business Divisions software license compliance and spend in an effective and cost-efficient manner. Act as SAM business partner to the IT Functions
- Providing strategy and guidance for improvements in the SAM Roadmap, tools and processes
- Ensuring that engaged Service Provider/Development Partner meets defined SLAs and deadlines
- Directly owning a set of software publishers from technical, contractual, and commercial points of view. Supervising data quality and maintaining regular license balance reporting
- Aligning reporting needs with new technology usage of Novartis (i.e., Artificial Intelligence, containers, virtualization, etc)
- Supporting SW vendor audits with relevant scrutiny and reports. Fully understand reporting obligations towards publishers and ensure financial impact is estimated and risks addressed with the relevant stakeholders

What you will bring to the role:

- Bachelor's degree or comparable education/experience
- 10+ years in the SAM field and strong expertise in SAM principles, processes and tools (USU LIMA is a plus)
- Proven ability to operate successfully in a matrixed organisation with ability to build and maintain relationships with senior IT and Business stakeholders at various levels of seniority.
- Excellent communication and stakeholder management skills, with resiliency to drive actions through completion.
- Proficiency in English (written and oral)

Desirable:

- Master's Degree or MBA
- USU LIMA

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Car Allowance; MultiSport Card. Find out more about Novartis Business Services:

<https://www.novartis.cz/>

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:
<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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