

Vodja računovodstva (m/ž/d) / Record to Report (R2R) Lead (m/f/d)

Job ID

REQ-10049641

May 06, 2025

Slovenia

Summary

#LI-Hybrid

Iščemo Vodjo računovodstva.

Predstavljajte si, da prevzamete ključno vodstveno vlogo v podjetju Novartis, kjer sta oblikovanje in upravljanje natančnih računovodskih protokolov v središču pozornosti, s temeljnim ciljem zagotavljanja pravočasnih in natančnih finančnih podatkov. Vodjem podjetij pomagajte s preoblikovanjem neobdelanih števil v dostopne, ključne finančne informacije; usklajevanje živahnih dejavnosti različnih oddelkov; nenehno si prizadevamo doseči cilje in ambiciozne cilje.

Prav tako boste globoko sodelovali pri sestavljanju kritičnih računovodskih izkazov in skrbno pripravljali poročila za vladne organe in druge ključne institucije. Vašo vlogo natančno vodijo zakoni, jasnost notranjih pravil, upoštevanje najboljših praks v industriji in stalno usklajevanje z našimi določenimi poslovnimi cilji

We are seeking a Record to Report (R2R) Lead.

Imagine stepping into a pivotal leadership role at Novartis, where crafting and managing precise accounting protocols takes center stage, with the fundamental goal of ensuring timely, accurate financial data. You're aiding company leaders by transforming raw numbers into accessible, key financial information; harmonizing the bustling activities of various departments; continually striving to hit objectives and meeting ambitious targets.

You'll also be deeply involved in constructing critical financial statements, scrupulously preparing reports for government bodies and other key institutions. Your role is meticulously guided by the law, a clarity of internal rules, adherence to industry's best practices, and a constant alignment with our determined business objectives

About the Role

Vaše ključne odgovornosti:

- Vodenje ekipe računovodskih strokovnjakov
- Odgovornost za oblikovanje računovodskih smernic in vodenje ustreznih računovodskih evidenc ter njihova skladnost z računovodskimi standardi in notranjimi politikami;
- Zagotavljanje, da so računovodski izkazi pripravljeni v skladu s sprejetimi usmeritvami družbe in ustreznimi računovodskimi načeli;

- Zagotavljanje usklajenosti glavne in pomožnih računovodskih knjig;
- Predlaganje ukrepov za izboljšave računovodskega procesa;
- Zagotavljanje kakovostnega, zanesljivega, točnega in pravočasnega notranjega in zunanjega poročanja ter skladnost z zakonskimi in drugimi zahtevami

Vaš doprinos k delovnem mestu:

- Univerzitetna izobrazba s področja ekonomije ali financ oz. druge ustrezne smeri.
- Aktivno znanje angleškega jezika
- Poznavanje orodja Microsoft Office
- Dokazane izkušnje na področju računovodstva in upravljanja, po možnosti v mednarodnem podjetju.
- SAP znanje je prednost

Z izbranim kandidatom bomo sklenili delovno razmerje za **določen čas enega leta** poskusno dobo **6 mesecev**. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

V Novartisu si prizadevamo k vključenosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov diversity.inclusion_slo@novartis.com in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Key Responsibilities:

- Leading team of accounting professionals
- Responsibility for creating accounting policies and for keeping accurate accounting records in line with accounting standards and internal policies
- Ensure that financial statements are prepared in compliance with accepted company accounting policies and appropriate accounting principles
- Ensure that main and auxiliary accounting books are aligned
- Propose actions for improvements in the accounting process
- Assurance of qualitative, reliable, accurate and timely internal and external reporting and compliance with legal and other requirements

Essential Requirements:

- University graduate in Economics, Finance or another related science
- Fluent in English
- Knowledge of Microsoft Office

- Proven experience in accounting and management, preferably in an international company.
- SAP knowledge is an advantage

We offer **temporary employment of 1 year** with **6 months** of probation period. Submit your application with the CV in Slovenian and English language.

You'll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

Universal Hierarchy Node

Location

Slovenia

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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