EPIC[®]

IDENTIFYING PATIENTS WITH IMMUNOGLOBULIN A NEPHROPATHY (IgAN) -

INSTRUCTIONS

One of Epic's reporting solutions, SlicerDicer or Reporting Workbench, may be used to identify patients with IgAN and assess clinical factors in these patients, such as degree of proteinuria, presence and degree of hematuria, serum creatinine, and estimated glomerular filtration rate (eGFR). Consult your organization if administrative user rights are required to access the reporting solutions.

STEP 1:

Option 1 – SlicerDicer

- 1. Access SlicerDicer (click the Epic logo > Reports > SlicerDicer)
- 2. Click New to start a new query
- Click the drop-down arrow next to All Patients and select My Patients from the list
- 4. Click + Add Criteria. A new window will display
- **5.** Select the **All** tab on the bottom of the SlicerDicer window to display all filters
- 6. Click the Diagnosis folder
- 7. Select the Diagnosis filter from the available options
- 8. Enter Diagnosis code NO2.B*
- 9. Click + Add Criteria. A new window will display
- **10.** Select the **All** tab on the bottom of the window to display all filters
- 11. Click the Lab Components Folder
- **12.** Click in the **Lab Component Field** and enter respective/appropriate labs: proteinuria, hematuria, serum creatinine, eGFR
- 13. Click Save As to save the query and refine the query results
- **14.** Export the new report to **Reporting Workbench** (this option is based on users' security)
- 15. In the General tab, enter the desired Report Name and a Description
- **16.** Click **Save and Run** to create the patient list. The list will display all patients matching the criteria

LIMITATIONS AND NOTES

Novartis is not responsible for the implementation, testing, and ongoing operation of any electronic health record (EHR) tools. If you have any questions pertaining to the use of these guides, please refer to your internal IT/IS department. These tools are not designed for, and have not been demonstrated to meet, any accreditation requirements.

The instructions included in this flash card are applicable to the Epic platform and are not guaranteed to work for any other software platforms.

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The inclusion criteria are:

- International Classification of Diseases, 10th Revision (IDC-10): N02.B* *Includes child codes N02.B-B9
- Lab Components: proteinuria, hematuria (found in fresh urinalysis sample), serum creatinine, eGFR

Option 2 – Reporting Workbench

- Access Reporting Workbench (click the Epic logo > Reports > My Reports)
- 2. Navigate to the Library tab from the Reports menu
- **3.** Enter **"generic criteria**" or **"find patients**" in the search field and click **Search**
- 4. Select the Find My Patients Generic Criteria report and click New
- 5. The **Report Settings** field will display. Click the **Criteria** tab in the toolbar
- Click Add new criterion and select a criterion. Enter "diagnosis" in the search field (Filter Criteria). Click Finish
- Select Diagnosis by code and enter N02.B, N02.B1, N02.B2, N02.B3, N02.B4, N02.B5, N02.B6, N02.B7, N02.B8, N02.B9
- 8. Select Lab Components criteria and enter appropriate Lab Components
- **9.** Click the **Display** tab. Confirm the **Selected Columns** window (ie, First Name, Last Name, Primary Care Physician, Last Visit, Diagnoses, etc)
- 10. In the General tab, enter the desired Report Name and a Description
- **11.** Click **Save** and **Run** to create the patient list. The list will display all patients matching the criteria
- 12. Select the Filters tab to narrow down the results by filter (optional)

STEP 2 (OPTIONAL):

- **1.** To reach out to patients, click the **Communication** button from the menu. There are four options available and patients will be sorted based on their preferred method of communication (the number indicates the number of patients):
 - a. Mail
- d. Do Not Contact (patients who have expressed to not be contacted and will not receive any
- b. Phone c. MyChart
- outbound message)

For more information on how the Novartis HIT Team can collaborate with your organization to identify shared priorities please email: <u>HIT.Novartis@novartis.com</u>



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